

Shawn Vollertsen, President
Jeff Phillips, Secretary/ Treasurer
Francis Wilson, Board Member

Richard Drake, Vice President
Will Shellabarger, Board Member

NORTHERN SAGUACHE COUNTY FIRE PROTECTION DISTRICT

MINUTES

July 13, 2026

Location: Moffat Fire Station

7:00 PM

- 1) **CALL TO ORDER:** 7:01 pm
- 2) **NOTICE OF MEETING:** Notice of the meeting was posted on the District's website in accordance with Colorado Open Meetings Law requirements more than 24 hours prior to the meeting
- 3) **DIRECTORS ROLL CALL:** Shawn Vollertsen, Richard Drake, Francis Wilson, Will Shellabarger all present. Jeff Phillips late, on his way.
- 4) **DECLARATION OF QUORUM:** Director Shawn Vollertsen declared a quorum 4 present.
- 5) **PLEDGE OF ALLEGIANCE:** Pledge was recited.
- 6) **APPROVAL OF AGENDA – CHANGES, ADDITIONS & DELETIONS:** Motion to approve the agenda as published by Will Shellabarger. Motion Seconded by Francis Wilson.
Vote
In Favor: 4
Opposed: 0
Motion carried unanimously.
- 7) **INTRODUCTION OF GUESTS:** District Chief Wesley Moores, District Secretary Juli Close and Equipment Specialists Kendal Adolph and please see attached sheet for full guest list.
- 8) **APPROVAL OF THE MINUTES OF THE PREVIOUS MONTH:** Motion to approve the minutes as published for June 8th, 2026 by Francis Wilson. Seconded the motion Will Shellabarger.
Vote
In Favor: 4
Opposed: 0
Motion carried unanimously.
- 9) **READING & APPROVAL OF BILLS. (SUBJECT TO REVIEW OF EACH INVOICE & SIGNING OF CHECKS BY ALL BOARD MEMBERS PRESENT) AGENDA ITEM 13:** Shawn Vollertsen read the bills aloud to all present at the meeting and all Board members reviewed the bills. Motion to pay the bills as presented by Will Shellabarger. Seconded by Francis Wilson.
Vote
In Favor: 4
Opposed: 0
Motion carried unanimously.
- 10) **PRESENTATIONS:** Shawn asked that the Board and all present to remember the firefighters who lost their lives while battling the Colorado wildfires over the past two months. Colorado currently has more than 200,000 acres burning.

a. Grant Writing Update

- Road construction was the topic of the August 12 Rio Grande Basin presentation.
- The ECWEG federal grant is not an option because we do not qualify.
- The Rio Grande Water Basin is researching other grant opportunities that may be available.
- A response regarding another grant opportunity has been received, and eligibility is currently being reviewed.
- A Community Resources Grant has a submission deadline of September 30.
- Although a loan is available, the Board's preference is to obtain grant funding.
- Yvonne is also working with the offices of Senators John Hickenlooper and Michael Bennet regarding funding opportunities.
- Yvonne needs information on the trucks to complete the grant applications. Wes will provide the requested information as soon as possible.

b. Financial Report: Account balances, Bank Statement Reconciliations, Current Budget Report, mail review, and others as needed)

- The General Fund received \$44,600.58 during the month of July.
- The Pension Fund received \$2,976.34 during the month of July.
- A bill from Law of the Rockies was inadvertently omitted from the financial report; however, it has been entered into the accounting records.
- The District received a public records request for the following information:
 - Fire hydrants, including location, type, operational status, last inspection or test date (if available), and the owning or managing agency.

- Alternative water sources for firefighting, such as dry hydrants, fire wells, above- or underground water tanks, boat ramps, drafting sites, and similar resources, including the same information listed above.
- The officially published Public Protection Class (PPC) or other fire protection classification for the District, including any information publicly released on the District's website, in press releases, or through other official announcements.

11) FIREFIGHTER MEMBERSHIP APPLICATIONS, RESIGNATIONS, AND REQUESTS FOR RETIREMENT:

- Charlie B. put in an application with Saguache. Motion to approve the application pending a clean drug test and background check for a 6 month probationary period by Richard Drake. Seconded by Francis Wilson.

Vote

In Favor: 4

Opposed: 0

Motion carried unanimously.

	TRAINING HOURS	REGULAR HOURS	STRUCTURE FIRE	WILD LAND FIRE	MOTOR VEHICLE ACC.	OTHER
<i>Crestone</i>	21.5 on new SCBA's	66.50		1		1 camp fire Stand down
<i>Moffat</i>	29 ladder training. Fixed water leaks in vents on roof of station	87		4	1	3 stand downs 1 tractor roll over
<i>Saguache</i>	36 watched Home of the Brave Talked about what not to do.	117		1	3	1 roll over 1 gas leak 1 tractor roll over
<i>Villa Grove/ Bonanza</i>	70.5 wash trucks cleaned stations Familiarized with equipment on trucks	151	2			1 tractor roll over 2 smoke 1 gas leak 4 stand downs

12. FIRE DEPARTMENT REPORTS

a. Crestone Fire

- The Fourth of July fundraiser was successful and raised money for the department.

Planning continues for the Planetarium event on September 12, 2026, at the Crestone Fire Station. The event will include a short fire safety presentation, along with food and snack sales. Motion to approve the September 12, 2026, Planetarium event at the Crestone Fire Station by Richard Drake. Seconded by Francis Wilson.

Vote

In Favor: 4

Opposed: 0

Motion carried unanimously.

b. Moffat Fire: Office improvements are nearly complete; work is currently waiting on an electrician.

c. Saguache Fire

- A community event is scheduled for September 11 anniversary.
- The department is still planning for a Labor Day fireworks display.

d. Villa Grove / Bonanza Fire

- The recent June fundraiser was successful.
- The bumper has been installed on the attack truck.

• The department requested one hydrant wrench for Attack 22 and two spinner wrenches. Motion to have Wes purchase two spinner wrenches and if possible get the hydrant wrench from Saguache by Richard Drake. Seconded by Francis Wilson.

Vote

In Favor: 4

Opposed: 0

Motion carried unanimously.

- Several Villa Grove members need CPR certification. A class is planned for early September.
 - Cost: \$9.00 per student, with a maximum of 12 students. Food will be provided beginning at 5:00 p.m. Motion for the District to reimburse Villa Grove for the meals served to people attending the CPR certification class.

Vote

In Favor: 4

Opposed: 0

Motion carried unanimously.

- Shawn asked whether the CPR class could also be offered to Auxiliary members. Wes did not see a problem with this as a benefit to offer auxiliary for all the work they do for the departments. Maybe offer in the winter get a feel if the auxiliaries are interested in it.

c. District Chief's Report

- The department has applied for a grant to purchase 44 radios but has not yet received a response. An additional request for 9 more radios has also been submitted. The district will be responsible for the programming costs as done in the past.
- Moffat and Crestone will complete recertification on the extrication equipment tomorrow.
- Kendal and Wes discussed driver training with Mat N., who is available to conduct the training.
- New emergency vehicle driving laws are now in effect. EMS and law enforcement personnel in Saguache have already completed the required training.
 - Estimated cost: \$25.00 per person.
 - The training is expected to become mandatory for fire departments.
 - The Board discussed scheduling the training in November. Wes will gather additional information and report back to the Board.
- A meeting has been requested with Attorney Alex regarding the septic system on district property in Moffat.

11. OLD (UNFINISHED) BUSINESS

a. Truck Repairs

- Bonanza Attack Truck oil change – No update.
- Engine 1 turbo replacement – No update.
- Tender 7 water tank update
 - Denver Truck Sales reported that a new water tank is being built.
 - The redesign will allow the quick dump to be relocated to the desired position.
 - Completion is expected in approximately one month.
- Villa Grove Brush Truck update
 - Bumper and winch have been installed.
 - Light installation remains incomplete.
 - Wiring still needs to be separated to install the electrical plug.
- Saguache Rescue Truck
 - Bumper has been installed.
 - A bid from Digitcom was received for \$18,849.50.
 - The purchase from Digitcom exceeds the current budget and could be funded by splitting the cost between the Equipment Maintenance and New Equipment budget lines. Motion to split the additional cost between Equipment maintenance and New Equipment purchases by Will Shellabarger. Seconded by Richard Drake.

Vote

In Favor: 4

Opposed: 0

Motion carried unanimously.

b. Moffat Station Office Addition: Waiting for the electrician to complete the remaining work.

c. Crestone Building Update:

- Weed control remains an issue. Craig is requesting guidance on treatment options. Milestone herbicide was recommended and is available through the Co-op.
- Kendal will contact the weed spraying contractor for Saguache County additional information. Motion by Richard Drake to get the information for the weed sprayer to take care of weeds at the Crestone Station. Seconded by Will Shellabarger.

Vote

In Favor: 4

Opposed: 0

Motion carried unanimously.

d. Jersey Block Permits: No update.

e. Septic System – Moffat Lots 31R and 32R. Discussed during the District Chief's Report.

f. Chainsaw Class: Craig spoke with the instructors on July 4. They are working on scheduling a date and providing additional information.

g. Search and Rescue Truck Storage Agreement Wes spoke with Dan. No written agreement has been done.

h. Arrival: Jeff Phillips arrived at 8:22 p.m.

i. Saguache Fire Hydrant Inspections: Hydrants will be covered during August using the following color code:

- Black: Out of Service
- Red: Good
- Yellow: Low Flow

j. Homeland Security Radio Grant: Discussed during the District Chief's Report.

12. NEW BUSINESS:

- George suggested selling the 2002 Ford and two bumpers through an auction. Motion to sell the 2002 Ford and two bumpers at auction when available by Richard Drake. Seconded by Will Shellabarger. George will find the next public auction in the area.

Vote

In Favor: 5

Opposed: 0

Motion carried unanimously.

- Kendal presented information regarding MASA emergency air medical transportation coverage for firefighters. The program may qualify under the Fire Retention Grant.
- Additional information on MASA coverage will be gathered for the Board's review.

13. CITIZEN (GUEST) COMMENTS: No public comments.

14. REVIEW OF BILLS, RECEIPTS, BANK STATEMENTS, ETC.: Bills, receipts, bank statements, and related financial documents were reviewed. Questions and discrepancies were addressed, and checks were signed as needed.

15. ADJOURNMENT The meeting adjourned at 8:32 p.m.

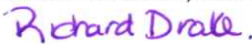
16. NEXT MEETING: August 10, 2026 Villa Grove Fire Station


Juli Close, Secretary

8-10-2026

Date Signed


Shawn Vollertsen, Board President


Richard Drake


Jeff Phillips, Board Secretary/Treasurer