

Shawn Vollertsen, President
Jeff Phillips, Secretary/ Treasurer
Francis Wilson, Board Member

Richard Drake, Vice President
Will Shellabarger, Board Member

NORTHERN SAGUACHE COUNTY FIRE PROTECTION DISTRICT

MINUTES

June 8th, 2026

Location: Crestone Fire Station

7:00 PM

- 1) **CALL TO ORDER:** 7:00 PM
- 2) **NOTICE OF MEETING:** Notice of the meeting was posted on the District's website in accordance with Colorado Open Meetings Law requirements more than 24 hours prior to the meeting.
- 3) **DIRECTORS ROLL CALL:** Shawn Vollertsen, Richard Drake, Francis Wilson, Will Shellabarger and Jeff Phillips all present.
- 4) **DECLARATION OF QUORUM:** Director Shawn Vollertsen declared a quorum present.
- 5) **PLEDGE OF ALLEGIANCE:** Pledge was recited.
- 6) **APPROVAL OF AGENDA – CHANGES, ADDITIONS & DELETIONS:** Motion to approve the agenda as published by Richard Drake. Motion Seconded by Francis Wilson.
Vote
In Favor: 5
Opposed: 0
Motion carried unanimously.
- 7) **INTRODUCTION OF GUESTS:** District Chief Wesley Moores, District Secretary Juli Close and Equipment Specialists Kendal Adolph and please see attached sheet for full guest list.
- 8) **APPROVAL OF THE MINUTES OF THE PREVIOUS MONTH:** Motion to approve the minutes as published for May 11th, 2026 by Will Shellabarger. Seconded the motion Jeff Phillips.
Vote
In Favor: 5
Opposed: 0
Motion carried unanimously.
- 9) **READING & APPROVAL OF BILLS. (SUBJECT TO REVIEW OF EACH INVOICE & SIGNING OF CHECKS BY ALL BOARD MEMBERS PRESENT)** **AGENDA ITEM 13:** Shawn Vollertsen read the bills aloud to all present at the meeting and all Board members reviewed the bills. Motion to pay the bills as presented by Jeff Phillips. Seconded the motion Richard Drake.
Vote
In Favor: 5
Opposed: 0
Motion carried unanimously.

10. Presentations

- a. Grant Writing Update: Yvonne provided an update on current grant opportunities.

- Yvonne has a second virtual meeting scheduled with the Rio Grande Water Basin on June 23.
- Yvonne learned that the Rio Grande Water Basin's total annual budget is \$300,000, making the maximum potential award approximately \$30,000.
- The Basin also shared information about a Federal Grant, which could potentially cover the full cost of the proposed wells.
- Yvonne is working with a grant representative to determine whether the District meets all eligibility requirements before investing significant time in preparing the application.
- Cooley provided preliminary estimates for the well projects:
 - Villa Grove: Groundwork estimated at \$20,725.
 - Moffat: Groundwork estimated at \$34,000.
 - Drilling: Estimated at \$340 per foot.

- b. Financial Report: The following financial updates were presented:

- The General Fund received \$116,608.64 for the month.
- The Pension Fund received \$7,749.65 for the month.
- The Xcel Energy bill for the Moffat station was not included in the financial records because it was not received until the day of the meeting. The bill is paid through automatic electronic withdrawal and was paid on time.
- License plates were received for the 2026 Ford F-550 and given to Chief of Saguache.

Property Deed Update

- Deeds for the Villa Grove well property were located for well permit purposes.
- No deeds have been located for any District-owned properties in Moffat.
- A search of the records at the Saguache station was conducted, but no additional deeds were found. The files are disorganized, making the search difficult.
- Current deed inventory:
 - Saguache: Deeds for all station properties are on file.
 - Crestone: Deeds for all station properties are on file.
 - Villa Grove: Deeds for the well lots are on file; deeds for the station property have not been located.
 - Bonanza: Deeds for the station property and the lot behind the station are on file.
 - Moffat: No property deeds have been located.

11. Firefighter Membership Applications, Resignations, and Retirement Requests

- Aaron White has lived within the District for one month and is in the process of purchasing a home. District policy requires residency within the District for six months before becoming a firefighter member. The Board recommended that he remain involved as an Auxiliary member and stay in contact until he becomes eligible.
- Chase LM was dismissed from the department.

12. Fire Department reports:

	TRAINING HOURS	REGULAR HOURS	STRUCTURE FIRE	WILD LAND FIRE	MOTOR VEHICLE ACC.	OTHER
Crestone	26.25 worked on hoses trained on hose lay and pumps.	81.25	2			1 hang glider
Moffat	26 April training trucks & saws	135	1	2		2 smoke
	15 May extrication training and pumps	85	2		1	1 gas leak 1 trash fire
Saguache	115 trained on Engine 7	41	2		1	1 hang glider 1 trash fire
Villa Grove/ Bonanza	33 equipment placement & SCBA's	77	2		1	1 hang glider 1 trash fire

a. Crestone Fire

- A monthly safety newsletter was presented for Crestone.
- Chief Craig requested approval to bring a Planetarium to Crestone for a two-day Dark Sky event in September.
- Craig suggested making the event a fundraiser for the department.
- The Board agreed to move forward with planning the event and evaluate its fundraising potential. Chief Craig will submit an event form next month.

b. Moffat Fire

- Fuel receipts were submitted for reimbursement.
- Reimbursement was also requested for expenses at Tim's Transmissions.
- Did charge more supplies at Poncha Lumber for office build.

c. Saguache Fire

- Chief Kendal July 4th event has been postponed to Labor Day.
- Sheriff Warwick advised that Search and Rescue has acquired a truck. He requested an agreement with the District to store the vehicle at the station. The truck is currently being stored at David Frees' residence.
- A one-year storage agreement, renewable annually for up to two years, was discussed.
- The Board directed Sheriff Warwick to contact Wes to work out the details of the agreement.
- The status of the antique truck was discussed. Since the truck was donated to the District, the possibility of relocating it to another station was also discussed.

d. Villa Grove / Bonanza Fire

- Annual fundraiser will be held on June 27.

e. District Chief's Report

- Homeland Security Grant: An application was submitted through the Homeland Security Grant Program for replacement radios. This is the third submission for the project. The estimate for 44 radios is \$179,484. The District's required match is \$19,240.90. The outcome is pending.
- Tender Repair Update: Denver Truck Sales received the tender after James Cooley transported it to Denver. A \$10,000 deposit has been paid, and the vendor requested the District's EIN and State Tax-Exempt number. The current repair estimate is \$25,000.
- Additional issues identified include:
 - The water tank is lime green and measures 16 feet instead of the expected 18 feet.
 - The suspension and check engine issues are also being inspected.
 - No estimated completion date has been provided.

13. Old (Unfinished) Business:

a. Truck Repairs:

- Bonanza Attack – Oil change: No update.
- Attack 5 – Wheel leak repaired by Kendall.
- Attack 1 – Transmission O-ring replacement pending.
- Engine 1 – Turbo repair: No update.
- Tender 7 – Water tank update sent to Denver Truck Sales.
- Villa Grove Brush Truck – Replacement bumper has been ordered and is expected this week. Cody offered to install winches on both trucks for \$200 each.
- Saguache Rescue Truck – Waiting for a bid from Digitcom for lights and radios. Digitcom will determine the wiring requirements. The Board requested that the bid be presented once received.

b. Moffat Station Office Addition:

- Most materials have been obtained. Another volunteer workday is needed to continue construction.

c. Crestone Building Update:

- The department has fully moved into the new building.
- The bathroom requires final completion and inspection.
- Exterior lighting and the upstairs area are not immediate priorities.
- Some bunker gear was damaged by mice.
- The department continues to seek additional volunteers.

d. Jersey Block Permits Crestone Station:

- Work continues on obtaining the necessary permits for placement.

e. Moffat Lots 31R and 32R Septic System:

- No update was available.
- Wes will meet with Alex regarding the project.

f. Chainsaw Class

- No update at this time.

14. New Business:

- Chief Bill requested purchasing a ventilation saw. Villa Grove recently purchased a compatible model that uses the Dewalt battery system.
- The Board discussed using Sales Tax Grant funds to purchase the equipment and requested that pricing be obtained.

- Saguache fire hydrant testing will take place during July. The hydrants are owned by the Town of Saguache.

15. **CITIZEN (GUEST) COMMENTS (LIMITED TO 3 MINUTES):** N/A

16. **REVIEW OF BILLS, RECEIPTS, BANK STATEMENTS, ETC. QUESTIONS AND/OR DISCREPANCIES AND CHECK SIGNING:**
Completed above #9

17. **ADJOURN:** 8:25 pm

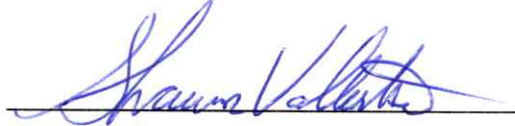
18. **Next Meeting:** July 13th, 2026 7 pm Moffat Fire Station



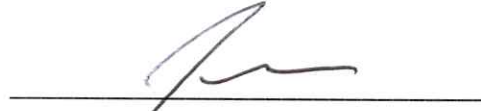
Juli Close, Secretary

7-13-2026

Date Signed



Shawn Vollertsen,
Board President



Jeff Phillips, Board
Secretary/Treasurer